

高主教書院小學部  
申請插班事宜(2023-2024年度)

- 報名日期：即日開始接受報名
- 辦公時間：星期一至五由上午9:00至下午4:00  
星期六由上午9:00至中午12:00
- 報名方法：
1. 填妥本校報名表格，並貼上近照於表格相片欄內。  
(報名表格於本校網頁<http://rcps.raimondi.edu.hk>下載)
  2. 連同申請學生之身份證明文件副本、最近之成績表、獎狀或證書副本(請雙面影印)。
  3. 如申請學生為天主教教徒，需附領洗紙副本。
  4. 報名費100元(支票抬頭：高主教書院小學部)
  5. 兩個已貼2.2元郵資的回郵信封，並請於信封面寫上學生姓名及住址。
  6. 可郵寄回本校或親自遞交。
- 評估日期及時間：若學生獲邀參加插班紙筆評估，會個別致電通知家長。
- 紙筆評估科目：中國語文、General English、數學三科
- 取錄準則：根據申請學生之操行、學業成績、插班紙筆評估成績及校內外的服務和獎項進行評選。
- 評估結果公佈日期：紙筆評估後兩星期內致電通知取錄結果。

資料(私隱)條例聲明：

根據個人資料(私隱)條例規定，為確保各家長及學生所提供的個人資料得到保障，申請人如獲取錄，其入學申請文件及有關資料將由本校存檔，作為日後個人檔案記錄之用；如未獲取錄之申請人所呈交之一切申請文件及資料，將於遴選程序完成後全部銷毀。

Raimondi College Primary Section  
Application for Admission (2023-2024)

Admission date:	Starting from today
Office hours:	Monday to Friday 9:00a.m. to 4:00p.m. Saturday 9:00a.m. to 12:00noon
Admission procedures:	<ol style="list-style-type: none"><li>1. A completed application form with a recent photo of the student. (application form can be downloaded from the school webpage <a href="http://rcps.raimondi.edu.hk">http://rcps.raimondi.edu.hk</a>)</li><li>2. A photocopy of the student's Hong Kong Identity Card, the latest academic report card and extra-curricular activities/awards documents. (please print on both sides)</li><li>3. For Catholic baptised students, a photocopy of the Certificate of Baptism should be provided.</li><li>4. The application fee of \$100 is payable upon submitting the application. The application fee is non-refundable. The crossed cheque should be made payable to 'Raimondi College Primary Section'.</li><li>5. Two self-addressed and stamped (\$2.2) envelopes (the name of the student must be written on the envelope).</li><li>6. Submit the above documents either in person or by post.</li></ol>
Assessment date & time:	The school will invite students to attend the assessments individually by phone call.
Assessment content:	Written papers of Chinese, General English and Mathematics.
Admission criteria:	According to the applicant's conduct, academic results, the assessment result and extra-curricular activities/awards.
Release of results:	Within two weeks from the date of the written assessments.

#### Data Privacy Notice

All private data related to the Admissions Process are handled in full compliance of all Hong Kong laws, ordinances, and guidelines of Education Bureau. All information submitted in the Application form and other attachments will be used only for admissions purposes. All admissions data of those unsuccessful candidates will be destroyed after the admissions process is completed.